

**Minutes of the Regular Board of Education Meeting for
The School District of the City of River Rouge, Wayne County, Michigan
Held at the River Rouge High School, LGI Room, River Rouge, Michigan
Wednesday, December 6, 2023 at 5:00 p.m.**

1-3 – CALL TO ORDER, INVOCATION, ROLL CALL

The meeting was called to order at 5:00 p.m. by Valveta Reese, President, with invocation by Mitchell Doig, Secretary.

Members Present: Cooper, Doig, Hightower, Reese, Sabuda, Wheeler
Members Excused: Green
Member Absent:

4 – YEO & YEO AUDITOR FIRM

Alan Panter presented the 2022-2023 audit report to the board and administration. Each board member received a copy of the audit and financial statement, single audit report and letter from the firm. The suggested time line for the audit would be August (fieldwork for audit).

Question by a board member.

Financial position reviewed
Fund balance reviewed (above recommended minimum)
Reviewed change in fund balance

Question by a board member.

Compliance
No material weaknesses
No significant deficiencies

Questions and comments were submitted by board members regarding management and samples.

5 - CONSENT AGENDA

MINUTES REGULAR MEETING – WEDNESDAY, NOVEMBER 15, 2023

Motion moved by Member Sabuda, seconded by Member Cooper that the Board of Education approved the minutes of Wednesday, November 15, 2023.

Yeas: Members: Doig, Hightower, Reese, Sabuda, Wheeler, Cooper
Nays: Members: None

Motion carried.

Motion moved by Member Reese, supported by Member Sabuda, that the Board of Education approved the recommendation by Dr. Coleman to revise the agenda and bulletin to add item 66, the advertising agreement.

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Yeas: Members: Reese, Sabuda, Wheeler, Cooper, Doig
Nays: Members: Hightower

Motion carried.

60. DISTRICT EMPLOYMENT

Motion moved by Member Reese, supported by Member Cooper that the Board of Education approved the employment of Ms. Mary Hightower as an Ambassador/Hall Monitor in the River Rouge High School for the 2023-2024 school year. Her hours will be 8:00 a.m. to 12:00 p.m., Monday through Friday, with an hourly rate of \$15.00 without benefits, effective Monday, November 13, 2023.

This position is contingent upon the successful completion of all required paperwork and results of the physical, drug screen, 1230 B responses and criminal records check that are required to be an employee of the school district.

Questions by board members.

Yeas: Members: Reese, Sabuda, Wheeler, Cooper, Doig, Hightower
Nays: Members: None

Motion carried.

61. MY VIRTUAL ACADEMY MENTORS

Motion moved by Member Cooper, supported by Member Reese, that the Board of Education approved the following individual, after the fact, as a mentor with the My Virtual Academy:

<u>NAME</u>	<u>EFFECTIVE</u>	<u>POSITION</u>	<u>HOURLY PAY</u>
Dawn Hebert	11/29/23	Mentor	\$20.95

These positions are contingent upon the successful completion of all required paperwork and results of the physical, drug screen, 1230 B responses and criminal records check that are required to be an employee of the school district.

Yeas: Members: Sabuda, Wheeler, Cooper, Doig, Hightower, Reese
Nays: Members: None

Motion carried.

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62. **EVENT WORKER 2023-2024**

Motion moved by Member Sabuda, supported by Member Reese, that the Board of Education approved the employment of Ms. Rhonda Morris as an Event Worker for the 2023-2024 school year.

Question by board member.

Yeas: Members: Wheeler, Cooper, Doig, Hightower, Reese, Sabuda
Nays: Members: None

Motion carried.

63. **WINTER CHEER COACHES**

Motion moved by Member Cooper, supported by Member Reese, that the Board of Education approved the employment of the following individuals as Winter Cheer Coaches for the 2023-2024 season.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Candise Green	Head Cheer Coach	\$2,757.00
Ramia Galaspie	Middle School Sideline & Competitive Cheer	\$800.00
Helena Hamilton	Varsity Sideline & Competitive Cheer	\$1,600.00
Lakier Beck	JV Sideline & Competitive Cheer	\$1,022.00
Essence Edwards	JV Competitive Assistant Coach	\$800.00

Yeas: Members: Cooper, Doig, Hightower, Reese, Sabuda, Wheeler
Nays: Members: None

Motion carried.

64. **ADVERTISING AGREEMENT**

Motion moved by Member Reese, supported by Member Cooper, that the Board of Education approved the advertising and specifications within the agreement by and between the River Rouge High School and Detroit Quality Staffing, LLC.

Questions by board members.

Yeas: Members: Doig, Reese, Sabuda, Wheeler, Cooper
Nays: Members: Hightower

Motion carried.

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65. **RRHS SENIOR TRIP**

Motion moved by Member Sabuda, supported by Member Wheeler, that the Board of Education approved, after the fact, the travel of 90 seniors and chaperones to the Toledo Zoo Lights, Toledo, Ohio, on Wednesday, November 29, 2023. The group will depart at 4:30 p.m. and return at approximately 9:00 p.m. All expenses for the trip were covered by student funding.

Yeas:	Members:	Hightower, Reese, Sabuda, Wheeler, Cooper, Doig
Nays:	Members:	None

Motion carried.

6 – INTRODUCTION OF NEW EMPLOYEE

None.

7 – SUPERINTENDENT EVALUATION

Scott Morrell from the Michigan Association of School Boards, led the 2023 Superintendent Evaluation. Dr. Coleman requested the evaluation process to be open.

The board went through the evaluation process giving explicit feedback for every area requested.

8 - COMMUNICATIONS/CORRESPONDENCE

River Rouge High School Winter Concert – December 14th
The Wiz Production – December 8th

9 – STUDENT LIAISON REPORT

Casia Jefferson gave a report of the student body to the board.

10 - SUPERINTENDENT AND ADMINISTRATOR'S REPORTS

Administrative reports were given.

11 - COMMENTS FROM THE BOARD & COMMITTEE REPORTS

K. Sabuda – Building & Grounds

- Fire alarm panel delivered
- Repairs at Ann Visger
- Lunch tables installed at STEM

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- High School roof – thermal scan
 - Approval needed for work

Board member suggested having the Junior League 12U Cheer Team at the next regular board meeting to congratulate them for their accomplishments this year.

12 - COMMENTS FROM THE AUDIENCE AND ADMINISTRATORS

LeAndrew Jefferson – 2017 graduate of RRHS – gave compliments of the RRSD

13 - ADJOURNMENT

Motion moved by Member Wheeler, seconded by Member Sabuda, that the meeting be adjourned at 7:34 p.m.

Yeas:	Members:	Reese, Sabuda, Wheeler, Cooper, Doig, Hightower
Nays:	Members:	None

Motion carried.

Respectfully submitted,

Mitchell Doig, Secretary
River Rouge Board of Education
MD: ap