



Ann Visger Preparatory Academy Parent Involvement Plan 2018/2019

Ann Visger Preparatory Academy believes that parent involvement is the cornerstone of success for every student. Ann Visger staff recognizes the importance of treating parents as partners in the education of their child. Engaging parents and providing them with opportunities to be involved in the educational process is essential to improving student achievement. Ann Visger staff fosters and supports active parent involvement.

NCLB Section	Ways in Which Ann Visger Preparatory Academy Staff Accomplish these Activities
<p>1118 (b) Shall Write a school-level Parent Involvement Policy jointly developed with, and distributed to, parents with children participating in a Title I program.</p>	<p>Ann Visger Preparatory Academy has developed this school-level Parent Involvement Plan in accordance with NCLB Section 1118 and in collaboration with teachers, parents, other staff, and school administration.</p>
<p>1118 (c) (1) Shall convene an annual Title 1 meeting at a convenient time, to which all parents of participating (Title 1) children shall be invited and encouraged to attend, to inform parents of their school's participation in the Title 1 SW program and to explain the requirements of Title 1 and the right of the parents to be involved.</p>	<p>Ann Visger Preparatory Academy shall hold an annual Title 1 meeting at a convenient time for parents. Parents are encouraged to attend. The purpose of the meeting is to inform parents of their school's participation in the Title 1 SW program and to explain the requirements of Title 1 and the right of the parents to be involved.</p> <p>Topics discussed include:</p> <ul style="list-style-type: none"> • <i>Parent/Student/Staff Compact</i> • <i>Survey for input on program design and activities</i> • <i>Parent Involvement Policy design and approval</i>
<p>1118 (c) (2) Shall offer a number of flexible meetings, such as morning or evening, and may provide, with funds provided by Title 1, transportation, child care, or home visits, as such services relate to parent involvement</p>	<p>Ann Visger Preparatory Academy shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Parents have the opportunity to communicate with staff by requesting conferences. The school will respond to any such suggestions as soon as practicably possible by:</p> <ul style="list-style-type: none"> • <i>Parent Teacher Conferences</i> • <i>Monthly PTO Meetings</i> • <i>Flexible meetings requested by parents and will involve educational staff involved as needed</i> • <i>Title I Parent Team meetings</i> • <i>Talks with the Principal in a meeting setting: i.e. Coffee with the Principal, Parent Advisory, etc.</i>



<p>1118 (c) (3) Shall involve parents, in an organized, ongoing, and timely way, in the planning, review and improvement of programs under Title 1, including the planning, review and improvement of the school-level parent involvement policy and the joint development of the school wide program plan.</p>	<p>Ann Visger Preparatory Academy shall take the following actions to involve parents in the process of planning, joint development of the program, review and improvement of the school-level parent involvement policy and the joint development of the school wide program plan:</p> <ul style="list-style-type: none"> • <i>Hold an annual Title I meeting at a convenient time for parents to share information and to adjust and review programs and plans as needed for improvement</i> • <i>Annual presentation and review at PTO Meeting, and fall Title I curriculum/Open House</i> • <i>Invitation to Parents for inclusion in Title I School Improvement meetings held throughout the year</i> • <i>Title I Parent Team – formed by November and team meetings quarterly</i> • <i>Principal Meetings</i> • <i>Surveys and survey results</i>
<p>1118 (c) (4) (A) Shall provide parents of Title I children timely information</p>	<p>Ann Visger Preparatory Academy shall provide parents of participating children information in a timely manner about Title I programs in the following ways:</p> <ul style="list-style-type: none"> • <i>An annual Title I meeting at a convenient time for parents to share information and to adjust programs and plans as needed</i> • <i>Inclusion in School Newsletter multiple times throughout the year</i> • <i>Information provided in Parent Resource Room</i> • <i>Information provided at Parent Teacher Conferences</i> • <i>Mi-Star (web based communication system for parents and teachers)</i> • <i>Fall Title I Curriculum/ Open House Night</i> • <i>Fall and Spring Parent Teacher Conferences</i> • <i>Flyers</i> • <i>Email</i> • <i>Web sites</i> • <i>In Touch School Connect (All Call System)</i>
<p>1118 (c) (4) (B) Shall provide parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.</p>	<p>Ann Visger Preparatory Academy shall provide parents of participating children information in a timely manner about Title I programs that includes a description and explanation of the school’s curriculum, the forms of academic assessment used to measure children’s progress, and the proficiency levels students are expected to meet in the following ways:</p> <ul style="list-style-type: none"> • <i>An annual Title I meeting at a convenient time for parents to share information and to adjust programs and plans as needed</i> • <i>Inclusion in School Newsletter multiple times throughout the year</i> • <i>Information provided in Parent Resource Room</i> • <i>MiStar</i> • <i>Fall Curriculum/Open House Night</i> • <i>Fall and Spring Parent Teacher Conferences</i>
<p>1118 (c) (4) (C) Shall provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as</p>	<p>Ann Visger Preparatory Academy shall provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate in decision making, and respond to any suggestions in the following ways:</p> <ul style="list-style-type: none"> • <i>An annual Title I meeting at a convenient time for parents to share information and to adjust programs and plans as needed</i>



<p>appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.</p>	<ul style="list-style-type: none"> ● <i>Monthly Principal Meetings in the Parent Resource Room</i> ● <i>Monthly PTO meetings</i>
<p>1118 (c) (5) <u>Shall</u> ensure that if the school wide program plan under Section 1114(b)(2) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA.</p>	<p>Ann Visger Preparatory Academy shall provide opportunities for parents not satisfied with the school wide program plan to submit comments on the plan in the following ways:</p> <ul style="list-style-type: none"> ● <i>Attending any school improvement meetings</i> ● <i>Sharing comments with any staff member</i> ● <i>Sharing concerns with the building administrator</i> <p>Comments submitted by parents will be forwarded to the Deputy Superintendent when Ann Visger Preparatory Academy submits the SIP/Partnership Agreement to the district.</p>
<p>1118 (d) (1) Shall jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement</p>	<p>Ann Visger Preparatory Academy shall jointly develop with parents a compact that outlines how the entire school staff, parents and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State’s high standards. The Parent Compact will be discussed several times during the school year, including but not limited to; Fall conferences, Fall curriculum night, Spring conferences, all Title I parent nights and events. Parent Compacts will also be available in the Resource Room and all Title I events.</p> <p>Such a compact shall:</p> <ul style="list-style-type: none"> ● <i>Describe the school’s commitment to providing a high quality education that meets the State’s Common Core Standards, in a responsible, safe, and respectful learning environment.</i> ● <i>Describe the Parent’s commitment to providing a supportive environment at home for learning. Establish high expectations for quality work and attendance.</i> ● <i>Describe the student’s commitment to performing high quality work with behaviors that show respect and responsibility.</i> ● <i>Describe the need for regular communication between teachers and parents.</i> <p>*See attached compact</p>
<p>1118 (d) (2) (A) Shall include a schedule for elementary school parent-teacher conferences, at least annually, during which the compact shall be discussed as the compact relates to the individual child’s achievement.</p>	<p>Ann Visger Preparatory Academy shall include a schedule for parent-teacher conferences, at least annually, during which the compact shall be discussed as the compact relates to the individual child’s achievement in the following ways:</p> <ul style="list-style-type: none"> ● <i>The Compact is shared annually at Fall and Spring Parent Teacher Conferences</i> ● <i>The Compact is reviewed and discussed throughout the year with parents at various Title 1 events</i>
<p>1118 (d) (2) (B) Shall provide frequent reports to parents on their child’s progress</p>	<p>Ann Visger Preparatory Academy shall provide each parent an individual student report about the performance of their child in the following ways:</p> <ul style="list-style-type: none"> ● <i>NWEA/MAPS reports</i> ● <i>Fall parent teacher conferences, report cards</i> ● <i>Spring parent teacher conferences, report cards</i> ● <i>Main office with copies of state curriculum/CCSS provided</i>



	<ul style="list-style-type: none"> • <i>MiStar</i> • <i>DRA Assessments</i> • <i>Progress Reports</i>
<p>1118 (d) (2) (C) Shall afford parents of children receiving Title 1 services reasonable access to staff, opportunities to volunteer and participate in their child’s classroom, and observation of classroom activities.</p>	<p>Ann Visger Preparatory Academy shall provide parents of children receiving Title 1 services reasonable access to staff and opportunities to volunteer and participate in their child’s classroom, and observe classroom activities in the following ways:</p> <ul style="list-style-type: none"> • <i>Parents are encouraged to fill out the appropriate paperwork to allow for them to participate in their child’s classrooms to observe instruction and student behavior.</i> • <i>Opportunities to volunteer made various times throughout the year to assist in classroom activities, field trips, and after school activities.</i> • <i>School staff ensure parents have access to communicate with them to arrange classroom observations through phone calls, emails, dojo contacts, and/or notes home</i>
<p>1118 (e) (1) Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State’s academic content standards, State student academic achievement standards, State and local academic assessments, and how to monitor their child’s progress and work with educators to improve the achievement of their child.</p>	<p>Ann Visger Preparatory Academy shall provide assistance to parents of children served by the school, as appropriate, in understanding the Common Core and the State’s academic content standards, the State and local assessments, and how to monitor their child’s progress in the following ways:</p> <ul style="list-style-type: none"> • <i>Presentations and discussions at PTO Meetings throughout the year</i> • <i>State Standard/Common Core posters are posted in the hallways</i> • <i>Support Materials provided in newsletters</i> • <i>Annual Title I meeting</i> • <i>Information provided in Parent Resource room in our school</i> • <i>Parent Teacher Conferences in the Fall and Spring</i> • <i>Communication throughout the year via phone calls and emails</i> • <i>Individual and group teacher meetings with parents and students as needed</i> • <i>Posting and presentation of PA 25 report</i> • <i>Parent programs throughout the school year</i> • <i>Parent access to question and answer with At-Risk Social Worker</i> • <i>Principal Meetings in Parent Resource Room</i> • <i>MiStar</i> • <i>Academic expectations are communicated at parent teacher conferences and other meetings when appropriate</i> • <i>Meeting held at a convenient time to go over M-Step results</i> • <i>Report cards and curriculum expectations are discussed at parent teacher conferences and other meetings when appropriate</i>
<p>1118 (e) (2) Shall provide materials and training to help parents work with their children at home to improve their children’s achievement</p>	<p>Ann Visger Preparatory Academy shall provide materials and training to help parents work with their children at home in the areas of improving student achievement, (including literacy training and using technology) child development, child rearing and additional topics parents may request. Materials and training will be provided in the following ways:</p> <ul style="list-style-type: none"> • <i>Presentations and discussions at PTO Meetings throughout the year</i> • <i>Support Materials provided in newsletters</i> • <i>Information provided in the Parent Resource Room</i> • <i>Annual School Open house/Curriculum Night</i>



	<ul style="list-style-type: none"> • <i>Training and access for parents on MiStar which allows for online monitoring of student progress</i> • <i>Parent programs throughout the school year where support activities are demonstrated and discussed including:</i> <ol style="list-style-type: none"> 1. <i>Literacy Night</i> 2. <i>M-Step University</i> 3. <i>Math Title One Day/Night</i> 4. <i>Science Title One Night</i> • <i>Principals meetings in the Parent Resource Room</i> • <i>Materials are sent home as needed for working with students at home</i> • <i>The information board located near the Parent Resource Room</i> • <i>Ok to Say (Cyber Safety Programs for each grade level throughout the year)</i>
<p>1118 (e) (3) Shall, with the assistance of parents, educate teachers, pupil services personnel, principals, and other staff in the value and the utility of parents' contributions. Educators should also receive guidance in ways to reach out to parents; to communicate with them, to work with them as equal partners, to implement and coordinate parent programs, and to build ties between parents and the school.</p>	<p>Ann Visger Preparatory Academy shall, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:</p> <ul style="list-style-type: none"> • <i>Professional Learning Community (PLC) sessions are held once a week throughout the year, which provides training for effective parent involvement.</i> • <i>Staff can attend workshops through Wayne Resa.</i> • <i>Information is on effective parent engagement shared with other staff members at PLC's or grade level meetings</i> • <i>Presentations and discussions at PTO Meetings throughout the year</i> • <i>Parent input and suggestions are sought through parent surveys or through conversations</i> • <i>Parent invitations to Title I/School Improvement meetings throughout the year</i> • <i>Staff members will make positive phone calls periodically</i> • <i>Staff members will encourage and develop two-way communication</i>
<p>1118 (e) (4) Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children</p>	<p>Ann Visger Preparatory Academy shall, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with transition activities with Walter White Preschool Programs, and transition activities with middle school, and other programs. The Ann Visger parents have access to the Parent Resource Room at Ann Visger Elementary via phone, email, and notes. In addition to the PRR, the school will also conduct other activities, such as parent workshops, that encourage and support parents in more fully participating in the education of their children, by:</p> <ul style="list-style-type: none"> • <i>Monthly PTO meetings</i> • <i>Surveys for feedback</i> • <i>Parent Meetings in the Parent Resource Room</i> • <i>Transition activities with preschool programs and middle school</i> • <i>By collaborating with community programs such as COFI and The Guidance Center to encourage parent involvement</i>
<p>1118 (e) (5) Shall ensure that information related to school</p>	<p>Ann Visger Preparatory Academy shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other</p>



<p>and parent programs, meetings, and other activities is sent to the parents of participating children in a format, to the extent practicable, in a language the parents can understand</p>	<p>activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. This information is available in the following ways:</p> <ul style="list-style-type: none"> • <i>Hard copies of information will be provided in the form of brochures and flyers in the Parent Resource Room</i> • <i>Monthly PTO meetings where parents are informed of school activities. Parents are invited to School improvement and Title I meetings.</i> • <i>Parent resources in office and in the Parent Resource Room</i> • <i>Invitations to the Title One parent events and meetings</i> • <i>Principal meetings in the Parent Resource Room</i> • <i>School newsletters are written in a parent friendly language</i> • <i>Teacher communications are done in a parent friendly language</i> • <i>Dojo pages are set up for parent insight to the daily behaviors of his or her child inside the classroom</i> • <i>Letters to parents explaining student eligibility for Title One support services</i> • <i>Translations services are available through our Bilingual Department in River Rouge School District.</i>
<p>1118 (e) (14) Shall provide other reasonable support for parental involvement activities as parents may request</p>	<p>Ann Visger Preparatory Academy shall provide such other reasonable support and access to staff for parental involvement activities under this section as parents may request in the following ways:</p> <ul style="list-style-type: none"> • <i>Parents are encouraged to fill out the appropriate paperwork to allow for them to participate in their child’s classrooms to observe instruction and student behavior.</i> • <i>Opportunities to volunteer made various times throughout the year to assist in classroom activities, field trips, and after school activities.</i> • <i>A suggestion box is kept in the office.</i> • <i>Yearly parent survey to get parent feedback on academic programs and school climate.</i> • <i>Title I Parent Team meetings</i> • <i>Principal’s meetings in the Parent Resource room at Ann Visger Elementary</i>
<p>1118 (f) Shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a format and language parents can understand</p> <p>**Ann Visger do not have parents of migratory children. **</p>	<p>Ann Visger Preparatory Academy shall provide full opportunities and accessibility to all parents including, parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand, in carrying out parental involvement policy in the school division and in schools.</p> <ul style="list-style-type: none"> • <i>Ann Visger Preparatory Academy is ADA compliant.</i> • <i>Handicapped accessible facility</i> • <i>Translators upon request.</i> • <i>Wayne Resa services to provide bilingual support as needed.</i> • <i>Parent surveys for feedback</i> • <i>Flexible Meeting Times, Phone calls, and other accommodations</i> • <i>Child Study meetings and IEPs (Individual Educational Plan)</i>

