River Rouge School District is COVID-19 Ready!

• In accordance with Executive Order 2020-59, River Rouge School District institutes this COVID-19 Preparedness and Response Plan.

• River Rouge School District aims to protect its workforce by enacting all appropriate prevention efforts. River Rouge School District is continually monitoring guidance from local, state, and federal health officials and implementing workplace and Plan modifications where appropriate.

• Employees with questions are encouraged to contact Human Resources via phone at 313-297-9663 and/or email at hr@riverrougeschools.org.
Prevention Efforts and Workplace Controls

Cleanliness and Social Distancing

• Rouge School District abides by the recommended social distancing and other safety measures and establishes the following:
  • Large gatherings are minimized whenever possible;
  • Employees are encouraged to maintain physical distance even when on break, as well as before and after working hours;
  • Employees are required to maintain physical distance when reporting to work, clocking in, leaving work, and clocking out;
  • Employees’ work stations are no fewer than six feet apart;
  • Employees’ interactions with the general public are modified to allow for additional physical space between parties; and
  • Non-essential travel is postponed or cancelled.
Social Distancing and Interactions

- **Student arrival, drop-off and pick-up times** - Once face to face instruction returns, students will go directly into the buildings after drop off. Gatherings outside of the school before or after school will not be allowed.

- **Students and staff will maintain six feet of social distancing** to the fullest extent possible, but it may not be possible in all instances. All students and staff are asked to limit close contact with others, per Governor Whitmer’s executive order.

- **Drop-In Centers** - River Rouge School District will be hosting drop-in centers in every building to support instruction and mental health Monday-Fridat from 9:00 am to 3:00 pm. Students will be serviced by paras, teachers and/or school social workers for 15 minute increments to reduce the spread of COVID-19.

- Visual cues such as floor decals and/or signs will be utilized to indicate the flow and direction of one-way traffic and effective distancing.

- **Students will be separated into cohorts.** When at school, students will remain in the same cohort throughout the day at elementary school, and to the extent possible, at both middle and high school.

- **Classroom guidelines:**
  - Maintain maximum desk/table spacing based on room dimensions.
  - Seating charts will be used in classrooms.
  - Classroom floor space will be maximized by removing non-essential furniture.
  - Furniture that can't be disinfected (i.e. soft fabrics) will be removed from classrooms and common areas.
  - Students will have their own school supplies and backpacks. Personal items will remain at the desk with the student.
  - Shared school supplies and materials are discouraged. If supplies are shared, disinfection will take place between uses.

- **Students will be encouraged to bring their own water bottles.** Drinking fountains will be shut off, per county orders, but bottle-filling stations will be open & operational at each school.

- **Recesses, lunches, and students passing in the halls will be staggered** to keep students separated. Recess will occur outside with the following protocols
  - Playground equipment will be used by small groups of students.
  - Students will wash their hands upon reentering the school.
  - Recess times will be staggered for each class/cohort.
Cleanliness in River Rouge

• Employees are expected to minimize COVID-19 exposure by:
  • Avoiding touching their faces with unwashed hands;
  • Avoiding handshakes or other physical contact;
  • Avoiding close contact with sick people;
  • Practicing respiratory etiquette, including covering coughs and sneezes;
  • Immediately reporting unsafe or unsanitary conditions on River Rouge School District premises;
  • Complying with River Rouge School District’s daily screening processes;
  • Seeking medical attention and/or following medical advice if experiencing COVID-19 symptoms; and
  • Complying with self-isolation or quarantine orders.
Cleanliness in River Rouge

- Where possible, increasing ventilation rates and circulation throughout work sites;
- Performing routine environmental cleaning and disinfection, especially of common areas; and
- Where available, providing hand sanitizer in high-traffic areas.

Employees are expected to minimize COVID-19 exposure by:
  - Cleaning work stations at the beginning and end of each shift;
  - Avoiding, when possible, the use of other employees’ phones, desks, offices, or other work tools and equipment;
  - Frequently washing hands with soap and water for at least 20 seconds;
  - Utilizing hand sanitizer when soap and water are unavailable;
Daily Screenings

• To prevent the spread of COVID-19 and reduce the potential risk of exposure, River Rouge School District screens employees on a daily basis.

• Employees are asked the following questions before entering the worksite:
  • Are you currently suffering from any of the following symptoms – fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting?
  • If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until employee is permitted to return to work as defined below.
  • If a touchless thermometer is available, temperature checks are performed daily. Any staff with a temperature over 99.5 degrees should not remain in the building.

• Have you lived with, or had close contact with, someone in the last 14 days diagnosed with or displaying the symptoms of COVID-19?
  • If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until at least 14 days after the close contact.

  Have you travelled via airplane internationally or domestically in the last 14 days?
  • If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until at least 14 days after the international or domestic travel.

• Employees who develop symptoms during their shift must immediately report to their supervisor and/or Human Resources.
Restrictions for Nonessential Visitors, Volunteers, and Activities at schools

• Nonessential visitors or volunteers will not be allowed at schools through at least the first quarter (approximately 9 weeks after the start of school).

• No field trips.

• No in-person assemblies will be held (e.g. all-school assemblies, music performances, extracurricular activities).

• No large gatherings or meetings over 50 people will be held

• Schools and district buildings will not be available for community rental at least through first quarter (approximately 9 weeks from the start of school). RRSD will re-evaluate at this point whether that restriction will change and notify the community of its decision.
COVID-19 Symptoms

Staff Symptom Monitoring

• An employee with a COVID-19 diagnosis or who displays symptoms consistent with COVID-19 must be immediately removed from the worksite.

• In response to a confirmed diagnosis or display of COVID-19 symptoms, River Rouge School District:
  • Informs all employees with and near whom the diagnosed/symptomatic employee worked of a potential exposure;
  • Keeps confidential the identity of the diagnosed/symptomatic employee; and
  • Conducts deep cleaning of the diagnosed/symptomatic employee’s workstation, as well as those common areas potentially infected by the employee.

• All employees who worked in sustained, close proximity to the diagnosed/symptomatic employee are also removed from the worksite for at least 14 days; however, should these exposed employees later develop COVID-19 symptoms and/or receive a confirmed diagnosis, they may not report on-site until all return-to-work requirements are met, defined below.

• River Rouge School District completes an OSHA Form 300, “if it is more likely than not that a factor or exposure in the workplace caused or contributed to the illness.” If an employee infects a coworker, the coworker has suffered a work-related illness if one of the recording criteria (e.g., medical treatment or days away from work) is met.

Staff Symptom Monitoring

• Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from employees’ personnel documentation.

• Employees’ Self-Monitoring
  • The following employees should not report to work and, upon notification to River Rouge School District, will be removed from the regular work schedule:
    • Employees who display COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting, whether or not accompanied by a formal COVID-19 diagnosis;
    • Employees who, in the last 14 days, have had close contact with and/or live with any person having a confirmed COVID-19 diagnosis; and
    • Employees who, in the last 14 days, have had close contact with and/or live with any person displaying COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting.
  • Such employees may only resume in-person work upon meeting all return-to-work requirements, defined below.
Student Symptom Monitoring

• Student symptom and temperature checks are the responsibility of parents/guardians and should be done prior to students getting on the bus or entering school.

• Any student exhibiting symptoms will be asked to immediately self-quarantine and seek medical guidance, including potentially a COVID-19 test.

• Individuals with COVID-19 symptoms must stay home and may only return to a LSD building if:
  • They've had no fever for at least three (3) days without the aid of fever-reduction medication. A fever is defined as a temperature of 100.4°F/38°C or higher
  • Symptoms have improved/resolved.
  • At least ten (10) days have passed since the start of symptoms.
  • Alternately, individuals may return once a healthcare provider has verified that they symptoms are not COVID-19 related and are not communicable to others in the building.

• Students showing signs of illness at school will be isolated to minimize potential spread of illness until they can be picked up from school to seek further medical attention
Return to Work Requirements

• Employees who were themselves diagnosed with COVID-19 may only return to work upon confirmation of the cessation of symptoms and contagiousness, proof of which may be acquired via the test-based strategy or the non-test-based strategy.

• The test-based strategy is preferred but relies upon the availability of testing supplies and laboratory capacity. Under this strategy, employees may discontinue isolation and return to work upon achieving the following conditions:
  • Resolution of fever without the use of fever-reducing medications;
  • Improvement in respiratory symptoms (e.g., cough, shortness of breath); and
  • Negative results of an FDA Emergency Use Authorized molecular assay for COVID-19 from two consecutive nasopharyngeal swab specimens collected at least 24 hours apart.

• Under the non-test-based strategy, employees may discontinue isolation and return to work upon achieving the following conditions:
  • At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications;
  • Improvement in respiratory symptoms (e.g., cough, shortness of breath); and
  • At least 7 days have passed since symptoms first appeared.

• Employees who came into close contact with, or live with, an individual with a confirmed diagnosis or symptoms may return to work after either 14 days have passed since the last close contact with the diagnosed/symptomatic individual, or the diagnosed/symptomatic individual receives a negative COVID-19 test.

• Employees are typically required to submit a release to return to work from a healthcare provider; given the current stressors on the healthcare system, River Rouge School District may accept written statements from employees confirming all the factors supporting their release.
Transportation

- Drivers will wear face coverings.
- Windows and vents on the bus will be left open or slightly open at all times for improved ventilation.
- Buses will be disinfected daily and between routes.
- Students who use RRSD buses will be expected to follow these protocols:
  - Students must wear masks or face coverings at all times when on the bus. Students will not be permitted to board a RRSD bus without a face covering/mask.
  - If a student does not have a face covering one will be provided on behalf of RRSD.
  - Parents will be expected to take their child’s temperature and symptom screen before leaving the house and to ensure that an ill student does not ride the bus.
  - When students enter the bus, they will load the bus from the rear to the front of the bus and unload the school bus from the front of the bus to the back when possible.
  - Students will not be permitted to eat or drink on the bus.